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## Icons

Icon	Meaning
	Caution
	Example
	Note
	Recommendation
	Syntax
	External Process
	Business Process Alternative/Decision Choice

## Typographic Conventions

Type Style	Description
<i>Example text</i>	Words or characters that appear on the screen. These include field names, screen titles, pushbuttons as well as menu names, paths and options.  Cross-references to other documentation.
<b>Example text</b>	Emphasized words or phrases in body text, titles of graphics and tables.
EXAMPLE TEXT	Names of elements in the system. These include report names, program names, Transaction codes, table names, and individual key words of a programming language, when surrounded by body text, for example, SELECT and INCLUDE.
Example text	Screen output. This includes file and directory names and their paths, messages, source code, names of variables and parameters as well as names of installation, upgrade and database tools.
EXAMPLE TEXT	Keys on the keyboard, for example, function keys (such as F2) or the ENTER key.
<b>Example text</b>	Exact user entry. These are words or characters that you enter in the system exactly as they appear in the documentation.
<Example text>	Variable user entry. Pointed brackets indicate that you replace these words and characters with appropriate entries.

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# Accounting Master Data (SP)

## 1 Purpose

This configuration guide provides the information you need to set up the configuration of this building block manually.

If you do not want to configure manually and prefer an automated installation process using BC Sets and other tools, refer to the installation guide of this building block.

## 2 Preparation

### 2.1 Prerequisites

Before you start installing this building block, you must install prerequisite building blocks. For more information, see the building block prerequisite matrix (Prerequisites\_Matrix\_[xx]\_EN\_AE.xls; the placeholder [xx] depends on the SAP Best Practices version you use, for example, BL refers to the SAP Best Practices Baseline Package: *Prerequisites\_Matrix\_BL\_EN\_AE.xls*). This document can be found on the SAP Best Practices documentation DVD in the folder: *BL\_AE\Documentation*.

### 2.2 Distributed Accounts Handling

Baseline provides one central chart of accounts, but it is possible to maintain industry-specific accounts. This means that in certain circumstances, it is necessary to create own accounts for trading/manufacturing or services. In these cases it depends on the activation of the foundation layer (industry layer) whether these accounts are created or not.

Since the demand of integration and requirements of cross industry scenarios it is necessary to provide a technical solution that combines central chart of accounts maintenance with distributed creation of industry specific accounts.

In Baseline the following approach is implemented:

1. All accounts (including industry-specific accounts) are created in the central chart of accounts in layer 0 (see building block 102: External Accounting).
2. Industry-specific accounts are blocked for creation in layer 0 and are therefore not created in the company code-specific part of the chart of accounts. Therefore they cannot be used.
3. Each foundation layer removes the block indicator from the needed industry-specific accounts and creates these accounts in the company code-specific part, so they can be used in FI.  
**This building block refers to this part.**
4. Each foundation layer adds cost elements referring to these industry-specific accounts.  
**This building block refers to this part.**
5. As CO-PA is not part of the foundation layers of revenue and sales deduction, accounts used in the SD interface to CO-PA are to be added later, together with the activation of CO-PA (see 225: Additional Cost Elements)

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