

专题 10 书面表达



»初中核心考点聚焦

- 1.人物、事物介绍类
- 2.经历感受类
- 3.做法建议类
- 4.活动和计划安排类
- 5.观点看法类

»高中考点聚焦

- 1.推荐信
- 2.申请信
- 3.邀请信
- 4.建议信
- 5.演讲稿



一. 人物、事物介绍类

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泰州是著名的教育之乡。你的英国朋友想了解泰州的教育，想请你用英语介绍一下，你列出如下提纲：

- 1.良好的教育环境(校园美丽，名人众多……写 1—2 点)；
- 2.优秀的老师；
- 3.自己的学习表现。

要求：

- 1.包含所有要点，表达清晰，过渡合理，衔接自然，可适当拓展；
- 2.不得使用真实的人名、校名、地名等相关信息；
- 3.词数 100 左右。

I am proud to be a student in Taizhou

How you made it	Materials & Tools	·card ·scissors, glue...
	Steps 	·cut the card into... ·draw a picture of... ·write(your favourite sentence from the book or a famous saying or...) ·...
How you felt	...	

要求:(1)表达清楚, 语法正确, 上下文连贯;

(2)必须包括提示中的所有信息, 并按要求适当发挥;

(3)词数:100 词左右(开头已给出, 不计入总词数);

(4)不得使用真实姓名、校名和地名等。

A DIY bookmark for my favourite book

Last week I took part in our school's Reading & Bookmark-making activity.

三. 做法建议类

公众健康日(7月7日)旨在倡导“全民健康, 快乐为本”的理念。随着生活水平的提高, 健康越来越受到重视。你班准备组织一个关于“健康”主题的演讲活动, 请你根据下面内容, 准备一篇题为 How to live a healthy and happy life 的演讲稿。

How to live a healthy and happy life

Thanks for offering such meaningful camps. I prefer _____

Yours,
Li Hua

五. 观点看法类

《苏州日报》英文专刊以“Practice makes perfect”为题向中学生开展征文活动，请你用英语写一篇短文投稿，内容包括：

1. 你对该谚语的理解；
2. 你生活中的一个事例(例如:运动、乐器、家务、学习等方面);
3. 你的感悟。

注意:

1. 词数 100 左右，短文开头已给出，不计入总词数;
2. 内容需涵盖所有要点，可适当发挥;
3. 文中不得出现与考生相关的真实校名和姓名等信息。

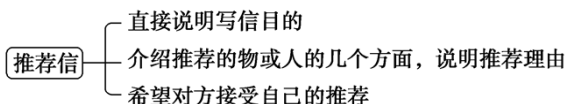
Practice makes perfect

Have you heard of the saying “practice makes perfect”? It means _____

高中考点

一、推荐信

[谋篇布局]



[亮点句式]

●夺人眼球开头句

1. **Learning that** you are coming to visit China, **I'd like to recommend** several places of interest to you.

得知你将来中国游玩，我向你推荐几处名胜。

2. **Having learned that** our library is planning to buy new books, **I'm willing to recommend** some books to you.

得知我们图书馆准备买新书，我愿意向您推荐一些书。

3. **I'm more than glad/pleased/delighted to learn that** you are going to Beijing, and **I'd like to offer my recommendation.**

得知你要去北京我很高兴，我想向你提出我的建议。

●亮点出彩篇中间

4. **It offers you an opportunity to do something interesting and creative.** Meanwhile, it provides you a source of pleasure.

它提供给你一个做有趣且富有创意的事情的机会。同时也能给你带来快乐。

5. **I recommend that you sleep** in a tent at night **so that** you can get close to nature.

我建议你晚上在帐篷中睡觉，这样可以亲近大自然。

6. **There are all kinds of courses for you to choose from.** You can visit the website for detailed information.

有许多课程可供选择。你可以登录网站了解详细信息。

●韵味无穷结尾句

7. **I do hope** you can take my recommendations into account/consideration and make a final decision.

我真希望你能考虑我的建议并作出最后的决定。

8. **I'll be more than happy if** you can take my recommendations/ideas into consideration.

如果你能考虑我的建议/想法，我会非常高兴。

假定你是李华，你最近经常用一款手机 app 帮家里在网上买菜，觉得这既方便又实惠。请你写信把它推荐给你的外籍老师 Jack，内容包括：

3. Having heard that you are recruiting volunteers to teach in the countryside, I am writing to apply to be one of them.

听说你们在招募下乡支教志愿者，我想申请做志愿者。

●亮点出彩篇中间

4. Not only am I outgoing and energetic **but also** I am optimistic and enthusiastic.

我不仅开朗活泼，而且乐观热情。

5. My education and work experience will qualify me for your advertised position.

我的学历和工作经验会使我胜任您招聘的职位。

6. In addition, I participate in various social activities in my spare time to seize every opportunity to enhance my personal ability **as well as** to enrich my business experiences.

此外，为了抓住每个提升我的个人能力和丰富我的工作经历的机会，在业余时间里，我也参加各种社会活动。

●韵味无穷结尾句

7. I would appreciate it if I could be offered the chance. I am sure I can **be of great help** to you.

如果我能得到这个机会，我将不胜感激。我确信我能对您有很大帮助。

8. Should you treat my application favorably, **I would spare no effort** to offer my best service.

如果您看中我的申请，我将不遗余力地提供最佳服务。

9. I would appreciate it if you could take the trouble to provide me with some information and send me the necessary application materials.

如果您能给我提供一些信息并寄给我必要的申请材料，我将不胜感激。

假定你是李华，暑期在伦敦学习，得知当地美术馆要举办中国画展览。请写一封信申请做志愿者，内容包括：

1. 写信目的；
2. 个人优势；
3. 能做的事情。

注意：

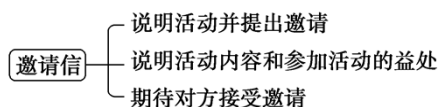
1. 词数 100 左右；
2. 可以适当增加细节，以使行文连贯；
3. 结束语已为你写好。

Dear Sir/Madam,

<p>Looking forward to your early reply.</p> <p style="text-align: right; margin-top: 20px;">Yours, Li Hua</p>

三、邀请信

[谋篇布局]



[亮点句式]

●夺人眼球开头句

1. **I'd like to invite** you to visit the nearby nursing home along with us on the Double Ninth Festival.

我想邀请您重阳节那天与我们一起去探访附近的养老院。

2. A Chinese Classics Reciting Contest **will be held** in my school. **Knowing that** you are really into Chinese culture, I'm writing to invite you to participate in it.

我校将要主办“中华经典文学诵读比赛”，知道你对中国文化很感兴趣，我写信邀请你参加。

3. I'm writing to share with you the news that a charity party will take place in our school next Wednesday. **On behalf of the Students' Union**, I sincerely invite you to come.

我写信是想和你分享下星期三由我们学生会举行的慈善聚会的消息，我代表学生会诚挚地邀请你的到来。

●亮点出彩篇中间

4. The exhibition will take place in our school art gallery on April 26th, **aimed to encourage** students to respect knowledge and advocate science.

展览将于4月26日在我们学校美术馆举行，目的是鼓励学生尊重知识，崇尚科学。

5. **I think it is a good chance to appreciate local operas, which surely help you learn more** about Chinese culture.

我认为这是欣赏当地歌剧的好机会，这无疑有助于你更多地了解中国文化。

6. **By participating** in the activity, **not only can we gain** confidence in English learning, **but also** broaden our horizons.

通过参加活动，我们不仅可以在英语学习方面增强自信，而且还可以拓宽我们的视野。

●韵味无穷结尾句

从你的来信中得知你在学习英语方面遇到了困难。我写信给你提供一些建议。

2. I am sorry to learn that you have **trouble/difficulty communicating** with others and that you often feel lonely because of this.

得知你与他人交流有困难，经常感到孤独，我很难过。

3. I have received your letter **saying that you plan to pay a ten-day visit** to China next month. Perhaps the following suggestions are helpful to you.

我已经收到了你的来信。信上说你打算下个月对中国进行十天的访问。可能下面的建议对你有帮助。

●亮点出彩篇中间

4. In addition, **it makes good sense to read a book or listen to some music.** By doing this, you will calm yourself down.

另外，看书或听音乐是明智的选择。这样做会使你自己平静下来。

5. **Only in this way will you deepen** your understanding of Chinese and adapt to the life here more easily.

只有用这种方式，你才能加深对汉语的理解并更容易适应这里的生活。

6. **As to how to get along well with your classmates,** you should just remember that kindness is essential.

至于如何与同学和睦相处，请谨记，友善至关重要。

●韵味无穷结尾句

7. **I am convinced that** you can manage to get over these difficulties through your own effort.

我坚信，通过你自己的努力，你会成功克服这些困难的。

8. I hope these suggestions **will be of use** to you. Remember: The man who has made up his mind to win will **never say “impossible”**.

我希望这些建议会对你有帮助。记住：一个决心要成功的人从来不说“不可能”。

9. I hope that my suggestions are helpful to you anyway. **I would be more than happy to see your improvement.**

无论如何，我希望这些建议能对你有帮助。看到你的进步我会非常高兴。

假定你是李华，你的留学生朋友 Otis 对你校将要举行的中文歌曲大赛很感兴趣，但是他不知道是否该参加，因此给你写了一封邮件。请你回复邮件，内容包括：

1. 建议参加；

2. 给出理由。

注意：1. 词数 80 左右；

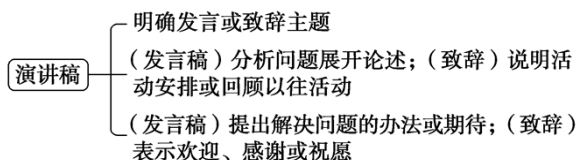
2. 可以适当增加细节，以使行文连贯。

Dear Otis,

Yours, Li Hua

五、演讲稿

[谋篇布局]



[亮点句式]

●夺人眼球开头句

1. My name is Li Hua. Today **I am very glad to have the opportunity** to make this presentation.

My speech will focus on how the westerners think about friendship.

我是李华。今天很高兴能有机会做这个演讲。我演讲的重点是西方人如何看待友谊。

2. Good morning, everyone! **It is my great honour to share with you my opinions on** what really matters in guiding a child to read.

大家早上好! 关于在指导孩子阅读方面真正重要的是什么, 很荣幸能和你们分享我的看法。

3. Ladies and gentlemen/Boys and girls, I'm Li Hua. **I'm greatly honored to speak here on behalf of my school.**

女士们、先生们/同学们, 我是李华, 很荣幸代表我校在此演讲。

●亮点出彩篇中间

4. First of all, we should never lose heart **when we meet with failure.**

首先, 当我们遭遇失败时绝不要泄气。

5. **What really matters/counts is whether you can concentrate on your lessons.**

真正要紧的是你是否能全神贯注于你的功课。

6. **Above all/Most important of all,** you should believe in yourself.

最重要的是, 你要相信自己。

●韵味无穷结尾句

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