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## Icons

Icon	Meaning
	Caution
	Example
	Note
	Recommendation
	Syntax

## Typographic Conventions

Type Style	Description
<i>Example text</i>	Words or characters that appear on the screen. These include field names, screen titles, buttons as well as menu names, paths and options. Cross-references to other documentation.
<b>Example text</b>	Emphasized words or phrases in body text, titles of graphics and tables.
EXAMPLE TEXT	Names of elements in the system. These include report names, program names, transaction codes, table names, and individual of a programming language, when surrounded by body text, for example, SELECT and INCLUDE.
Example text	Screen output. This includes file and directory names and their paths, messages, source code, names of variables and parameters as well as names of installation, upgrade and database tools.
EXAMPLE TEXT	Keys on the keyboard, for example, function keys (such as F2) or the ENTER key.
<b>Example text</b>	Exact user entry. These are words or characters that you enter in the system exactly as they appear in the documentation.
< <b>Example text</b> >	Variable user entry. Pointed brackets indicate that you replace these words and characters with appropriate entries.

# Contents

Cash Management: Configuration Guide.....	5
1 Purpose .....	5
2 Preparation .....	5
2.1 Prerequisites.....	5
3 Configuration.....	5
3.1 Basic Settings .....	5
3.1.1 Default Value Date.....	5
3.1.2 Define Source Symbols.....	6
3.2 Planning Groups.....	7
3.2.1 Planning Levels.....	8
3.3 Groupings for Cash Position and Liquidity Forecast .....	13
3.3.1 Define Cash Management Account Name.....	15
3.3.2 Define Groupings and Maintain Headers .....	16
3.3.3 Maintain Structure .....	17
3.3.4 Define Levels in Payment Requests .....	21
3.4 Manual Planning.....	21
3.4.1 Define Number Ranges: Cash Management (Payment Advices).....	22
3.5 Planning Types.....	23
3.6 Production Startup.....	24
3.6.1 Prepare Production Startup and Data Setup.....	24
3.7 Cash Concentration.....	25
3.7.1 Define Intermediate Account, Clearing Accounts, and Amounts .....	25
3.7.2 Define Payment Methods for Payment Requests .....	28
3.8 Payment Run.....	29
3.8.1 Define Clearing Accts for Receiving Bank for Acct. Transfer.....	29
3.8.2 Define Global Settings.....	30
3.8.3 Enter Origin Indicators.....	31
3.8.4 Define Account Determination.....	32
4 Creating/Changing Master Data .....	33
4.1 Master Data: Planning Levels in G/L Accounts .....	33

# Cash Management: Configuration Guide

## 1 Purpose

This configuration guide provides you with the information you need to set up the configuration of this building block manually.

If you do not want to configure manually and prefer an automated installation process using BC Sets and other tools, refer to the *SAP Best Practices Quick Guide*, located on this package's SAP Note.

## 2 Preparation

### 2.1 Prerequisites

Before you start installing this building block, you must install prerequisite building blocks. For more information, see the Building Block Prerequisite Matrix, located on the documentation package on the *Technical* → *Content Library* page.

Before you begin installing building block 160: *Cash Management*, ensure that all the required settings have been made. This prerequisite applies in particular to the basic settings for the company code and the accounts in the chart of accounts being used, that is, 0010.

## 3 Configuration

### 3.1 Basic Settings

#### 3.1.1 Default Value Date

#### Use

In this step, you specify whether the system should use the current date as the default when you enter line items. You make this setting for the company codes for which you wish to implement Cash Management.

#### Prerequisites

The company codes have been created in which the functions for cash management and forecast are activated.

#### Procedure

1. Access the activity using the following navigation option:

<b>IMG Menu</b>	<i>Financial Supply Chain Management</i> → <i>Cash and Liquidity Management</i> → <i>Cash Management</i> → <i>Basic Settings</i> → <i>Define Value Date Default</i>
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<b>Transaction Code</b>	SM30 (Customizing Object V_001_K)
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- On the *Change View "Company Code: Default Value Date": Overview* screen, make the following entries:

Field Name	Description	User Actions and Values	Note
CoCd	Company Code	1000	Select this line
Propose Value Date		<space> or <unchecked>	

- Save your entries.

## Result

The current date is not proposed as the default value date.

### 3.1.2 Define Source Symbols

#### Use

In this step, you define source symbols and assign them to either the liquidity forecast or the *cash position*. The source symbol groups the *planning levels* according to the sources that provide them with data.

#### Prerequisite

Source Symbols are already created with standard SAP ERP. The following list provides all source symbols used in SAP Best Practices:

Source	Cash Pos.	Description	Short Text
BNK	X	Bank Accounting	Bank acctg
MMF		Materials Management	MM
PSK		Subledger Accounting	Sub. Acctg
REM		Real Estate Management	RealEstate
SDF		Sales and Distribution	Sales

#### Procedure

- Access the activity using the following navigation option:

<b>IMG Menu</b>	<i>Financial Supply Chain Management → Cash and Liquidity Management → Cash Management → Basic Settings → Define Source Symbols</i>
<b>Transaction Code</b>	SM30 (Customizing Object V_T039)

- On the *Change View "Source Symbols for Cash Management": Overview* screen, make the following entries:

Source	Allocation for Cash	Description	Short Text
--------	---------------------	-------------	------------

Symbol	Position		
BNK	X (Cash Position)	Bank Accounting	Bank acctg
MMF	No entry (Liquidity Forecast)	Materials Management	MM
PSK	No entry (Liquidity Forecast)	Subledger Accounting	Sub. Acctg
REM	No entry (Liquidity Forecast)	Real Estate Management	RealEstate
SDF	No entry (Liquidity Forecast)	Sales and Distribution	Sales

3. Save your entries.

## 3.2 Planning Groups

### Use

In this step, you define planning groups for customers and vendors. A planning group represents particular characteristics, behaviors, or risks of a customer or vendor group. It enables you to break down incoming and outgoing payments according to the probability of the cash inflow or outflow, the amount, and the type of business relationship.

### Prerequisites

You assign customers and vendors to a planning group by making an entry in the master record.

### Procedure

1. Access the activity using one of the following navigation options:

<b>IMG Menu</b>	<i>Financial Supply Chain Management → Cash and Liquidity Management → Cash Management → Master Data → Subledger Accounts → Define Planning Groups</i>
<b>Transaction Code</b>	<b>SM30 (Customizing Object V_T035)</b>

2. On the *Change View "Planning Groups": Overview* screen, make the following entries:

Group (Plan. grp)	Level	Screen Control (SCn)	DaCo	Short Text	Description
A1	F1	X		Domestic	Domestic payments (A/P)
A2	F1			Foreign	Foreign payments (A/P)
A3	F1			V-affil	Vendor-affiliated companies
A4	F1			Major ven	Major vendors
A5	F1			HR	Personnel costs

Group (Plan. grp)	Level	Screen Control (SCn)	DaCo	Short Text	Description
A6	F1			Taxes	Taxes
E1	F1			Receipts	Customer receipts (A/R)
E2	F1			Domestic	Domestic customers
E3	F1	X		Foreign	Foreign customers
E4	F1	X		C-affil	Customer-affiliated companies
E5	F1	X		High risk	High risk customer
E6	F1	X		Major	Major customers
E7	F1			Rent (A/R)	Rent received
E8	F1			Redemption	Loan redemption (A/R)

3. Save your entries.

### 3.2.1 Planning Levels

#### Use

In this step, you specify the G/L- and subledger account planning levels and assign them to the cash position or liquidity forecast by using the source symbol.

Typical financial transactions in Cash Management are displayed using *planning levels* that show the opening and closing balances.



Cash Management can also be used with preliminary logistical processes from Materials Management or Sales and Distribution. This enables the planning activities that affect liquidity to be displayed before the activity is posted with the vendor invoice to FI (when the purchase requisition or order is submitted, for example). For that, planning levels are to be defined separately for each logistics area.

#### Prerequisite

Planning levels are already created with standard SAP ERP. The following list provides all planning levels that are reused in SAP Best Practices.

Level	Source	Short Text	Planning Level long text
AB	BNK	Advice, c.	Payment advice (confirmed)
AG	PSK	Agcy bus.	Agency business
AU	BNK	Advice, uc	Payment advice (unconfirmed)
B0	BNK	Bank Acct	Master Bank Account
B1	BNK	Out. check	Outgoing checks

<b>Level</b>	<b>Source</b>	<b>Short Text</b>	<b>Planning Level long text</b>
B2	BNK	Dom trans	Outgoing transfer, domestic
B3	BNK	For. trans	Outgoing transfer, foreign
B4	BNK	Bank coll.	Bank collection
B5	BNK	Int posts	Other interim postings
B6	BNK	Liability	Own-accepted liabilities
B7	BNK	Cl. bill	Cl. acct for bill payment
B8	BNK	Inc checks	Incoming checks
B9	BNK	Cash rec	Customer cash receipt
CB	BNK	Comm.paper	Commercial paper - bank
CL	BNK	Concentrn	Cash concentration
CP	PSK	Comm.paper	Commercial paper - subledger
DB	BNK	TR Forex	Bank foreign exchange
DE	BNK	Loans	Loan revenue
DI	PSK	Planned	General planning
DP	PSK	TR Forex	Subledger forex
F0	BNK	FI Banks	Posting to bank account
F1	PSK	FI C/V	Posting of purchasing & sales
FF	PSK	FI DP req	Down payment request
FK	PSK	FI DP req	Advance pymts (offsettg entry)
FR	PSK	FRA	FRA Personnel
FW	PSK	FI bill	FI bill of exchange
IB	BNK	Int. Deriv	Interest Derivatives Bank
IP	PSK	Int. Deriv	Interest Derivatives People
KB	BNK	Dep.at not	Deposit at notice
KP	PSK	Dep.at not	Deposits at notice - subledger
LB	BNK	Loans	Bank loans
LP	PSK	Loans	Personal loans
M1	MMF	Purch.Req.	Purchase requisition
M2	MMF	Pur. Order	Purchase order
M3	MMF	SchedAgree	Scheduling agreement
ME	BNK	Rents	Rent received
MP	PSK	Noted items	Planning - Noted items
OB	BNK	TR Bk Crcy	TR currency option, bank
OP	PSK	TR SL Crcy	TR currency option, subledger



Level	Source	Short Text	Planning Level long text
RE	PSK	RealEstate	Real Estate
RL	REM	Rent Res.	Rent Result
RR	REM	Rents rcvb	Rents Receivable
S1	SDF	Order	Sales Orders
TA	BNK	Investment	Deposit/loan mgmt: invest
TB	BNK	Deps/loans	Time deposits: banks
TD	BNK	F-T Dep.	Fixed-term deposit management
TK	BNK	Borrowing	Deposit/loan mgmt: borrow
TP	PSK	Deps/loans	Time deposits: subledger
WB	BNK	Securities	Bank securities
WP	BNK	Sec rev	Security revenue
XA	PSK	Block ID A	Blocked for payment
XR	PSK	Block ID R	Invoice verification
XX	PSK	Block ID X	Block indicator X
ZB	BNK	All fields	All fields of bank records
ZP	PSK	All fields	All fields, subledger records

## Procedure

1. Access the activity using the following navigation option:

<b>IMG Menu</b>	<i>Financial Supply Chain Management → Cash and Liquidity Management → Cash Management → Master Data → G/L Accounts → Define Planning Levels</i>
<b>Transaction Code</b>	<b>SM30 (Customizing Object V_T036)</b>

2. On the *Change View "Planning levels": Overview* screen, make the following entries:

### Planning Levels for G/L Accounts

Level	SC (+/- sign control)	Source	Short text	Planning level long text
AB		BNK	Advice, c.	Payment Advice (Confirmed)
AU		BNK	Advice, uc	Payment Advice (Unconfirmed)
B0		BNK	Bank Acct	Master Bank Account
B1		BNK	Out. check	Outgoing Checks
B2		BNK	Dom trans	Outgoing Transfer, Domestic
B3		BNK	For. trans	Outgoing Transfer, Foreign
B4		BNK	Bank coll.	Bank Collection

Level	SC (+/- sign control)	Source	Short text	Planning level long text
B5		BNK	Int posts	Other Interim Postings
B6		BNK	Liability	Own-Accepted Liabilities
B7		BNK	Cl. bill	Cl. Acct for Bill Payment
B8		BNK	Inc checks	Incoming Checks
B9		BNK	Cash rec	Customer Cash Receipt
CB		BNK	Comm.paper	Commercial Paper - Bank
CL		BNK	Concentrn	Cash Concentration
DB		BNK	TR Forex	Bank Foreign Exchange
DE		BNK	Loans	Loan Revenue
F0		BNK	FI Banks	Posting to Bank Account
IB		BNK	Int. Deriv	Interest Derivatives Bank
KB		BNK	Dep.at not	Deposit at Notice
LB		BNK	Loans	Bank Loans
M1		MMF	Purch.Req.	Purchase Requisition
M2		MMF	Pur. Order	Purchase Order
M3		MMF	SchedAgree	Scheduling Agreement
ME		BNK	Rents	Rent Receipts
OB		BNK	TR Bk Crcy	TR Currency Option, Bank
RL		REM	Rent Res.	Rent Result
RR		REM	Rents rcvb	Rents Receivable
S1		SDF	Order	Sales Orders
T1		BNK	Wires Out	Outgoing Wire Transfer
T2		BNK	Wires In	Incoming Wire Transfer
T3		BNK	ACH Out	Outgoing ACH Transfer
T4		BNK	ACH In	Incoming ACH Transfer
T5		BNK	Out. Check	Outgoing Checks
T6		BNK	Inc.Check	Incoming Checks
T7		BNK	ZBA	ZBA Transfer
T9		BNK	Cash Recp.	Customer Cash Receipt
TA		BNK	Investment	Deposit/Loan Mgmt: Invest.
TB		BNK	Deps/loans	Time Deposits: Banks
TD		BNK	F-T Dep.	Fixed-Term Deposit Management
TK		BNK	Borrowing	Deposit/Loan Mgmt: Borrow

Level	SC (+/- sign control)	Source	Short text	Planning level long text
WB		BNK	Securities	Bank Securities
WP		BNK	Sec rev	Security Revenue
YP		BNK	Paym.Req.	Payment Request
YB	+	BNK	Cr.Limit	Credit limits for house banks
ZB		BNK	All fields	All Fields of Bank Records

### Planning Levels for Subledger Accounts

Level	SC	Source	Short text	Planning level long text
AG		PSK	Agcy bus.	Agency Business
CP		PSK	Comm.paper	Commercial Paper - Subledger
DI		PSK	Planned	General Planning
DP		PSK	TR Forex	Subledger Forex
F1		PSK	FI C/V	Posting of Purchasing and Sales
FF		PSK	FI DP req	Down Payment Request
FK		PSK	FI DP req	Advance Pymts (Offsetting Entry)
FR		PSK	FI DP req	FRA Personnel
FW		PSK	FI bill	FI Bill of Exchange
IP		PSK	Int. Deriv	Interest Derivatives People
KP		PSK	Dep.at not	Deposits at Notice - Subledger
LP		PSK	Loans	Personal Loans
MP		PSK	Noted itms	Planning – Noted Items
OP		PSK	TR SL Crcy	TR Currency Option, Subledger
RE		PSK	RealEstate	Real Estate
TP		PSK	Deps/loans	Time Deposits: Subledger
XA		PSK	Block ID A	Blocked for Payment
XR		PSK	Block ID R	Invoice Verification
XX		PSK	Block ID X	Block Indicator X
ZP		PSK	All fields	All Fields, Subledger Records

3. Save your entries.

## 3.3 Groupings for Cash Position and Liquidity Forecast

### Use

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